

ALMOND-BANCROFT SCHOOL DISTRICT
Board Policy Manual

751.21

USE OF VIDEO CAMERA ON SCHOOL BUS

The District approves the use of video cameras on school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus and providing for safer transportation for District students.

A sign shall be placed at the front of each bus indicating that video cameras are being used on that bus. The District Administrator or designee shall determine the rotation as to which bus a video camera shall be located and maintain a log, to include the date, bus number and driver. Bus drivers do not need to be informed as to which bus a video camera is operating. Individual drivers and building principals may request that the video camera be placed on a specific bus on designated dates. Parents/guardians may contact the District Administrator or principals and request that a video camera be utilized on a specific bus.

Only the bus drivers, building principals and District Administrator shall be authorized to view the videotape(s) for the purpose of documenting a student bus conduct problem, and determining which student(s) may be involved. Disciplinary action may be taken with students based on a video documentation. A student being disciplined based on the viewing of a videotape(s) recording, and/or their parent/guardian(s), may view that isolated segment of the videotape(s) that documents the incident for which the student is being disciplined. The District Administrator or building principal(s) shall view the videotape(s) with the student and/or parent/guardian(s) and document the date and the names of all individuals viewing the tape(s).

The videotapes shall not be available for viewing by the public in general, employees in general, media or other individuals except as otherwise required by law. The principals or District Administrator may authorize other individuals, such as the guidance counselor, school psychologist or social worker, to view segments of a specific videotape(s), if such individuals are working with the student on the videotape(s) because of a behavior, emotional or learning problem, and viewing the videotape(s) is beneficial to their role in assisting the student. The School Board may view segments of a specific videotape(s) for disciplinary action purposes. A log shall be kept of the date and names of the individuals viewing the videotape(s).

If there are no bus problems pertaining to the date a video was taped, the video may be erased or reused after 10 school days.

LEGAL REF.: Sections 118.125 Wisconsin Statutes
120.13(1)
121.52(2)
Chapter 19, Subchapters II and IV
Family Educational Rights and Privacy Act

CROSS REF.: 347-Rule, Procedures for Handling the Maintenance and Confidentiality of
Student Records
751, Student Transportation Services
823, Access to Public Records

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